

**Lancaster-Fairfield Community Action Agency**

**JOB POSTING**

**Position:** Recycling Material Handler

**Department:** Recycling and Litter Prevention

**Job Summary:** Responsible for all functions in the operation of the Recycling Center

**Reporting Requirements:** Reports to the Recycling Center Manager and Recycling Center Director

**Duties and Responsibilities:**

- Processing recyclable materials at the center
- Unloading materials from customer vehicles that come through the center, weighing materials by proper category, and posting the resulting numbers on a weigh ticket.
- Perform all activities necessary to move, sort, weigh, load, and deliver or pick up materials.
- Operate a forklift and/or a front loader
- Maintain the strictest safety rules
- Keep all areas in a clean and orderly condition
- All other related duties as required

**Qualifications:**

- Must possess a valid Ohio Driver's License, be insurable, and have a clean driving record
- Be able and willing to complete a background check and drug screening
- Able to lift up to 50 lbs.

**Starting Pay:** \$12.50 per hour

**Qualified applicants should submit a resume to Human Resources, P.O. Box 768 Lancaster, Ohio 43130.**