

## **LFCAA Job Posting**

**Position:** Head Start Bus Driver

**Position Summary:** The Bus Driver is responsible for providing transportation to and from the Head Start Program for children and parents. Drivers maintain the safety of vehicles and any required documentation for transportation services. The Driver will promote parent involvement and maintain contact with families. The Driver should function in a professional manner at all times and conduct activities to ensure compliance with all State and Federal regulations.

### **Qualifications and Expectations:**

- Must have a Commercial Driver's License (CDL) with school bus passenger endorsement and complete an annual physical examination and random drug test.
- Must have a High School Diploma or equivalent.
- Maintain excellent driving record.
- Must have the ability to lift/carry up to 50 pounds.
- Must possess good communication skills, have an understanding and awareness of the needs of low-income families, and be sensitive to individual differences.
- Must work with all staff and families in a professional manner. Must be able and willing to accept and share additional responsibilities to achieve team goals.
- Must demonstrate appropriate professional demeanor and appearance at all times.
- Complete training hours as required by Ohio Department of Job and Family Services and Ohio Department of Education.

**Starting Salary: \$12.52 per hour**

**Qualified applicants should submit a resume to Human Resources, P.O. Box 768 Lancaster, Ohio 43130.**